

Date of issue: 2 November 2011

MEETING	AUDIT COMMITTEE (Mr Kwatra (Chair), Councillors Carter, Chohan, Haines, Small and Smith)
DATE AND TIME:	THURSDAY, 10TH NOVEMBER, 2011 AT 6.30 PM
VENUE:	COMMITTEE ROOM 2, TOWN HALL, BATH ROAD, SLOUGH
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SIMON FULLWOOD 01753 875015

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

Please note training for members will take place at 6.30pm on 'The Bribery Act 2010 – Local Government Impact'.

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
1.	Apologies for absence. Declarations of Interest		
	(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out		

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	in the Local Code of Conduct)		
2.	Minutes of the last meeting held on 27 July 2011	1 - 6	
3.	Risk Management Performance Review	Report to follow	
4.	Internal Audit Plan 2011/12 - Quarter 3	Report to follow	
5.	Internal Audit Progress Report 2011/12 - Quarter 2	Report to follow	
6.	Review of progress being made against the key risks identified in the Annual Governance Statement 2010/11 (to Include Strategic Risk Register)	Report to follow	
7.	Half Year Anti-Fraud Report	Report to follow	
8.	Business Continuity / Disaster Recovery Plan	7 - 19	
9.	Financial Management Standard in Schools (FMSiS) – Update on replacement to this	Report to follow	
10.	Training Programme Update	Report to follow	
11.	Internal Audit Outsource Agreement (to include Q4 Internal Audit Plan) - Verbal update	-	
12.	Audit Committee Core Work Programme 2011/2012		
13.	Date of the next meeting - 5 March 2012		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

